## MINUTES OF MEETING OF BOARD OF DIRECTORS

STATE OF TEXAS	§
COUNTY OF EL PASO	§
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11	8

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on June 8, 2023, at its meeting place located outside of the District at the offices of TRE & Associates, LLC, 110 Mesa Park Drive, Suite 200, El Paso, Texas and via means of telephone conference number and Zoom Videoconference. The roll was called of the directors of the Board, to-wit:

Jose R. SotoPresidentVacantVice PresidentVacantSecretary

Alexandra Treviño Assistant Secretary Cynthia Ruiz Assistant Secretary

All of said persons were present, with the exception of Director Lascurain and Director Voge, thus constituting a quorum. Also present and in attendance were Erika Duran of Inframark, LLC; Linda Troncoso and Frank Ortiz of TRE & Associates; and Franklin Stubbs of Hunt Communities; Jon Muir; and Marcela Quintana. Margaret Livingston of Franklin Mountain Land Services, LLC; Nadia Ganser of TRE & Associates; Isaias Moreno of Municipal Accounts and Consulting, L.P.; and, Ty Embrey and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend, P.C. participated in the meeting via Zoom Videoconference.

1. The first item on the agenda was to consider and act on the appointment of the directors to fill the vacancies created by the resignations of the Director Lascurain and Director Voge. Jon Muir and Marcela Quintana were introduced as the new appointees to fill the vacancies created by the resignations of the Director Lascurain and Director Voge.

Mr. Muir and Ms. Quintana completed and executed their respective sworn oaths of office and statements of officer, and were introduced as the new directors to the Board. Upon further discussion, the Board unanimously approved the appointments of Jon Muir and Marcela Quintana to fill the vacancies created by the resignations of the Director Lascurain and Director Voge. Mr. Muir and Ms. Quintana will serve the terms of office left vacant by Director Lascurain and Director Voge, each serving a four-year term on the Board of Directors of the District, whose terms will expire on May 1, 2027. Directors Muir and Quintana participated as Board of Directors of the District in the remainder of the Board meeting.

2. The next item on the agenda was the qualification of directors and election of officers. Director Soto was unopposed for election to the office of director, and, therefore, was declared elected to serve a four-year term on the Board of Directors of the District. Director Soto completed and executed his sworn oath of office and statement of officer. Director Ruiz executed the Certificate of Election of Director Soto. After further discussion, Mr. Embrey explained that after each director's election, the elected directors need to make and execute the sworn oath of office and statement of officer.

Mr. Embrey added that after each director's election, the Board elects officers. Upon a motion by Director Ruiz and a second by Director Treviño, the Board unanimously approved the officer positions of the District, as follows:

Jose R. Soto President
Cynthia Ruiz Vice President
Alexandra Treviño Secretary
Jon Muir Assistant Secretary

**Assistant Secretary** 

Marcela Quintana

- 3. The next item on the agenda was the review and approval of the minutes of the Board meeting of May 11, 2023. Upon a motion by Director Ruiz and a second by Director Treviño the minutes of said meeting were unanimously approved, with Directors Muir and Quintana abstaining.
- 4. The next item before the Board was to consider public comments. No persons presented themselves to speak at the meeting or via Zoom Video and telephone conference. There was no action required by the Board on this agenda item. No action was taken by the Board.
- 5. The next item before the Board was to consider an update and information on activities of the Paseo del Este Municipal Utility District No. 1 ("MUD No. 1"). Ms. Livingston provided a brief update on the activities of MUD No. 1 within the Paseo del Este community; a brief update on the park improvements and maintenance plans; and an update on the landscape improvements within the Paseo del Este community.
- 6. The next item before the Board was to consider the operator's report. Ms. Duran next presented the operator's report, a copy of which is attached as **Exhibit "A"**. Ms. Duran reported that as of the end of April the District had 392 total connections, and that no new connections were added during the current month. Ms. Duran provided the Board a brief summary of the activities for April on the following: (1) an update of activities and improvements to the District's distribution system; (2) an update on the population and occupancy rates during the current month; (3) an update on the number of delinquent accounts during the current month; and, (4) an update on the latest construction and maintenance activity within the Paseo del Este community and growth trends for the Paseo del Este MUD No. 11.

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- 7. Ms. Troncoso and Ms. Ganser next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.
- 8. Mr. Stubbs next presented the developer's report and provided a brief update to the Board on the status of development activity within the District and the Paseo del Este community.
- 9. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "B"**. Mr. Moreno provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval. Upon a motion by Director Treviño and a second by Director Ruiz, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances.
  - 10. There was no general counsel's report.
- 11. There being no further business before the Board, it was moved by Director Ruiz, and seconded by Director Treviño, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 13th day of July, 2023.

Secretary, Board of Directors

(DISTRICT SEAL)