

MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS

STATE OF TEXAS §  
COUNTY OF EL PASO §  
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11 §

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on January 12, 2023, at its meeting place located outside of the District at the offices of TRE & Associates, LLC, 110 Mesa Park Drive, Suite 200, El Paso, Texas and via means of telephone conference number and Zoom Videoconference. The roll was called of the directors of the Board, to-wit:

Jose R. Soto	President
Darwin Voge	Vice President
Marisa Lascurain	Secretary
Alexandra Treviño	Assistant Secretary
Cynthia Ruiz	Assistant Secretary

All of said persons were present, with the exception of Director Lascurain, thus constituting a quorum, with Director Ruiz joining the meeting in progress during the discussion of Item 4 in these minutes. Also present and in attendance were Erika Duran of Inframark, LLC; Margaret Livingston, Frank Ortiz of TRE & Associates; and Tyler Wilson of Municipal Accounts and Consulting, L.P. Bob West of West, Davis & Company; Franklin Stubbs of Hunt Communities; and, Ty Embrey, attorney, and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend, P.C. participated in the meeting via Zoom Videoconference.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of December 8, 2022. Upon a motion by Director Treviño and a second by Director Voge the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves to speak at the meeting or via Zoom Video and telephone conference. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The next item on the agenda was to consider and take action regarding the District's meeting place. Mr. Embrey informed the Board that State law requires a district to provide notice the first meeting of each calendar year of the Chapter 49 petition process if the district does not have a meeting place within the boundaries of the district. Mr. Embrey reminded the Board that the District does not have a meeting place within the boundaries of the District. Mr. Embrey reviewed the Texas Water Code Chapter 49 petition process to establish a

meeting place within the District's boundaries. There was no action required by the Board on this agenda item. No action was taken by the Board.

4. The next item on the agenda was the review and approval of the District's annual audit report for the fiscal year ending September 30, 2022. Mr. West presented the audit report to the Board. Mr. West reviewed the audit report with the Board, which included a management discussion and analysis, financial statements, notes to financial statements, and required supplementary information. Mr. West informed the Board he had issued a clean opinion and recommended that the Board approve the District's annual audit report for the fiscal year ending September 30, 2022. Upon securing the proper signature on the Annual Filing Affidavit, the Affidavit will be attached and incorporated with the Annual Financial Report filed with the Texas Commission on Environmental Quality.

After further discussion, it was then moved by Director Voge and seconded by Director Treviño that the District's annual audit report for the fiscal year ending September 30, 2022 be approved, which motion carried unanimously.

5. The next item before the Board was to consider an update and information on activities of the Paseo del Este Municipal Utility District No. 1 ("MUD No. 1"). Ms. Livingston provided a brief update on the activities of MUD No. 1 within the Paseo del Este community; a brief update on the park improvements and maintenance plans; and an update on the landscape and pond maintenance programs within the Paseo del Este community.

6. The next item before the Board was to consider the operator's report. Ms. Duran next presented the operator's report, a copy of which is attached as **Exhibit "A"**. Ms. Duran reported that as of the end of November the District had 392 total connections, and that no new connections were added during the current month. Ms. Duran provided a brief summary of the activities for November to the Board on the following: (1) an update of activities and improvements to the District's distribution system; (2) an update on the population and occupancy rates during the current month; (3) an update on the number of delinquent accounts during the current month; and, (4) an update on the latest construction and maintenance activity within the Paseo del Este community and growth trends for the Paseo del Este MUD No. 11.

7. Mr. Ortiz next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community, including a brief update on the landscape and pond maintenance programs within the Paseo del Este community.

8. Mr. Stubbs next presented the developer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

9. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "B"**. Mr. Wilson provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval. Upon a motion by Director Ruiz and a second by Director Voge, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances.

10. There was no general counsel's report.

11. There being no further business before the Board, it was moved by Director Voge, and seconded by Director Ruiz, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 9th day of February, 2023.

  
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Secretary, Board of Directors

**(DISTRICT SEAL)**

