## MINUTES OF REGULAR MEETING OF PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 7 Thursday, July 8, 2021

STATE OF TEXAS §
COUNTY OF EL PASO §

The Board of Directors of Paseo del Este Municipal Utility District No. 7 (the "District") held a regular meeting, open to the public, at TRE & Associates, LLC, located at 110 Mesa Park Drive, Suite 200, El Paso, Texas 79912, a regular meeting place of the Board of Directors of the District (the "Board"), and by video/telephone conference call at 3:00 p.m. MT on Thursday, July 8, 2021, and the roll was called of the directors of the Board, to-wit:

Tom Hansen President
Rene Goldfien Vice President
Manuel Garnica Secretary
Bernard Moye Assistant Secretary
Lana Ulrich Assistant Secretary

and all said persons were continuously present except Director Hansen, thus constituting a quorum. Director Goldfien attended the meeting by video/telephone conference call.

Also present were Michael G. McLean of Gordon Davis Johnson & Shane P.C.; Ronald J. Freeman and Cyndi Ferris of the Law Offices of Ronald J. Freeman (by video/telephone conference call); Daniel Martinez of Inframark; Kay Olsen of Inframark (by video/telephone conference call); Tyler Wilson of Municipal Accounts & Consulting, L.P. (by video/telephone conference call); Linda Troncoso and Cindy Chacon of TRE & Associates, LLC.; and Margaret Livingston.

- 1. The Board first considered approval of the minutes of the Board's June 10, 2021, meeting. Director Ulrich made a motion to approve the minutes. Director Moye seconded the motion, which the Board passed unanimously.
- 2. As its next item of business, the Board received a report from Paseo del Este MUD No. 1 regarding Master District activities. Mr. Freeman and Ms. Livingston summarized the following activities:
  - a. Petition appealing the wholesale water rate filed at the Public Utility Commission of Texas; and
  - b. El Paso County Emergency Utility Assistance Program.
- 3. The Board then considered the General Manager's and Operator's Reports. Mr. Martinez introduced Kay Olsen, Inframark Account Manager, and presented a report on the status of development in the District and other districts. Ms. Troncoso discussed leak detection studies completed to date and next steps. No action was taken by the Board. Mr. Freeman left the meeting during discussion of this item.
- 4. The Board next considered approving payment of bills and invoices and the financial report. Mr. Wilson presented the financial report for the District along with bills and invoices. After discussion, Director Moye made a motion to approve the payment of bills and

invoices as listed in the report (Check Nos. 4726-4741), except Check No. 4730 payable to Director Hansen since he was absent. Director Garnica seconded the motion, which the Board passed unanimously. A copy of the Bookkeeper's Report is attached to these minutes.

- 5. The Board then considered review of the District's Investment, Records Retention and Ethics policies. Upon a motion by Director Ulrich and a second by Director Moye, the Board unanimously approved all three policies as-is.
- 6. As its next item of business, the Board considered the Developer's Report. Ms. Troncoso gave a brief report on development in the Paseo del Este MUDs. No action was taken by the Board.
- 7. As its final act of business, the Board considered the Engineer's Report. Ms. Troncoso presented the following item for consideration:

## **Peyton Estates Unit Eight**

Water, Wastewater and Drainage Improvements

TRE No.: 1502-11965-35

• Pay Estimate No. 5 - \$226,306.80

Upon a motion by Director Ulrich and a second by Director Garnica, the foregoing item was unanimously approved by the Board.

8. No public comments were received.

There being no further business, the meeting was adjourned.

Approved August 12, 2021.

(SEAL)

Secretary, Board of Directors