

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

STATE OF TEXAS §
COUNTY OF EL PASO §
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11 §

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on April 8, 2021, said regular session of the Board of Directors being conducted solely by use of Zoom Video and telephone conference. The roll was called of the directors of the Board, to-wit:

Jose R. Soto	President
Murray Van Gundy	Vice President
Darwin Voge	Secretary
Marisa Lascurain	Assistant Secretary
Alexandra Treviño	Assistant Secretary

All of said persons were present via Zoom Video and telephone conference thus constituting a quorum, with the Director Voge joining the meeting in progress during the discussion of Item 4 in these minutes. Also in attendance via Zoom Video and telephone conference were Daniel Martinez of Inframark, LLC; Bob West of West, Davis & Company; Ron Freeman of the Law Offices of Ronald J. Freeman; Nadia Ganser of TRE & Associates; Franklin Stubbs of Hunt Communities; Nur Labardini of Municipal Accounts and Consulting, L.P.; and Ty Embrey and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of March 11, 2021. Upon a motion by Director Lascurain and a second by Director Treviño the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves via Zoom Video and telephone conference to speak at the meeting. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The Board next considered the engagement letter with West, Davis and Company for the preparation of the audit for the fiscal year ending September 30, 2021. Mr. West explained that the West, Davis and Company engagement letter before the Board includes the standard contract terms, conditions and fees as in prior years and requested the Board's approval. Upon a motion by Director Van Gundy and a second by Director Treviño, the Board unanimously approved the engagement letter with West, Davis and Company for the preparation of the audit for the fiscal year ending September 30, 2021, a copy of which is attached as **Exhibit "A"**.

4. The next item before the Board was to consider an update and information on activities of Paseo del Este Municipal Utility District No. 1 (“MUD No. 1”). Mr. Freeman updated the Board on the rate increase that the El Paso Public Service Board’s (“PSB”) has proposed to its wholesale water rates. Mr. Freeman explained that wholesale water service is provided to District by the PSB. Mr. Freeman reported that the PSB has proposed an increase to its wholesale water rate of approximately 24%. Mr. Freeman informed the Board that the MUD No. 1 Board has scheduled a special called meeting for April 13, 2021 to discuss the PSB’s proposed rate increase, to discuss meeting with the PSB to discuss the unprecedented rate increase, and to discuss an outreach strategy to contact and inform state and local leaders of the proposed PSB rate increase.

5. The next item before the Board was to consider the operator’s report. Mr. Martinez next presented the operator’s report, a copy of which is attached as **Exhibit “B”**. Mr. Martinez reported that as of the end of February the District had 392 total connections, and that no new connections were added during the current month. Mr. Martinez provided a brief summary of the activities for February to the Board on the following: (1) an update of activities and improvements to the District’s distribution system; (2) an update on the population and occupancy rates during the current month; (3) an update on the number of delinquent accounts during the current month; and, (4) reported on the latest construction and maintenance activity within the Paseo del Este community and growth trends for the Paseo del Este MUD No. 11. Further, Mr. Martinez reminded the Board that effective April 1, 2021, Inframark resumed their standard process for administering delinquent accounts and disconnections within the District.

6. Ms. Ganser next presented the engineer’s report and updated the Board on the status of development activity within the District and the Paseo del Este community.

Ms. Ganser next presented the following item for the Board’s consideration and approval:

Emerald Park Unit Five
Drainage, Water and Wastewater Improvements
TRE Job No.: 1502-11762-96
Engineer's Letter of Recommendation
Award Contract to Bain Construction for \$ 587,570.11

Upon a motion by Director Treviño and a second by Director Lascurain, the Board unanimously approved the District Engineer’s recommendation that the contract for the Emerald Park Unit Five, Drainage, Water and Wastewater Improvements project be awarded to Bain Construction, in the amount of \$587,570.11, and a copy of the District Engineer’s letter of recommendation is attached hereto as **Exhibit “C”**.

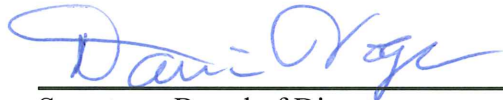
7. There was no developer’s report.

8. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "D"**. Ms. Labardini provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval. Upon a motion by Director Voge and a second by Director Van Gundy, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances, and the list of bills presented for payment.

9. There was no general counsel's report.

10. There being no further business before the Board, it was moved by Director Voge, and seconded by Director Treviño, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 13th day of May, 2021.



Secretary, Board of Directors

(DISTRICT SEAL)

