

MINUTES OF REGULAR MEETING OF
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 4
Friday, March 12, 2021

STATE OF TEXAS §
 §
COUNTY OF EL PASO §

The Board of Directors of Paseo del Este Municipal Utility District No. 4 (the “District”) held a regular meeting, open to the public, by video/telephone conference call only, at 9:30 a.m. MT on Friday, March 12, 2021, and the roll was called of the directors of the Board, to-wit:

Carlos Lascurain	President
Oscar Macias	Vice President
Maria Eileen Taylor	Secretary
Sam Silerio	Assistant Secretary
Joanne Campbell	Assistant Secretary

and all said persons were continuously present except Director Silerio, thus constituting a quorum.

Also present were Ronald J. Freeman and Cyndi Ferris of the Law Offices of Ronald J. Freeman; Daniel Ames, Assistant Fire Chief of El Paso County Emergency Services District No. 1; Kristi Hester, Daniel Martinez and Ana Franco Lujan of Inframark; Taylor Kolmodin of Municipal Accounts & Consulting, L.P.; Joel Guzman of Hunt Communities; and Nadia Ganser of TRE & Associates, LLC.

1. The Board first considered approval of the minutes of the Board’s January 15, 2021, meeting. Director Lascurain made a motion to approve the minutes. Director Macias seconded the motion, which the Board passed unanimously.

2. As its next item of business, the Board considered a presentation by El Paso County Emergency Services District No. 1 regarding services in the Paseo del Este development. No action was taken by the Board. Chief Ames left the meeting after discussion of this item.

3. The Board then considered the General Manager’s and Operator’s Reports. Ms. Hester introduced Daniel Martinez, new account manager for the District. She then presented a report on the status of development in the District and other districts. No action was taken by the Board.

4. Next, the Board received a report from Paseo del Este MUD No. 1 regarding Master District activities. Mr. Freeman summarized the following activities:

- a. Normal protocol for disconnections to resume April 1, 2021;
- b. Manager’s and Operator’s contract was renewed for a five-year term;
- c. Big budget items being monitored and addressed are drainage and landscaping costs;
- d. Satellite imagery is in progress to assist with leak detection; and

- e. The Master District will be adjusting its retail rates to account for any rate increase received from the PSB (for the wholesale rate charged to the Master District) in April.

5. The Board then considered an amendment to the General Manager's and Operator's contract. Upon a motion by Director Lascurain and a second by Director Taylor, the Board unanimously authorized the President to negotiate and execute the Professional Services Agreement, effective April 1, 2021, as revised to include an annual review of activities and performance by Inframark.

6. As its next item of business, the Board considered approving payment of bills and invoices and the financial report. After discussion, Director Lascurain made a motion to approve the payment of bills and invoices listed in the report (Check Nos. 1428-1440), except Check No. 1432 payable to Director Silerio since he was absent. Director Macias seconded the motion, which the Board passed unanimously. A copy of the Bookkeeper's Report is attached to these minutes.

7. The Board then considered an amendment to the District bookkeeping contract. After discussion, upon a motion by Director Lascurain and a second by Director Macias, the Board unanimously approved the Second Amended and Restated Agreement for Bookkeeping Services.

8. The Board next considered approving a Certificate of Unopposed Candidates and an Order Canceling the Director Election scheduled for May 1, 2021. Director Macias made a motion to approve (i) the Certificate of Unopposed Candidates, (ii) the Order Canceling the Director Election, and (iii) Statements of Officers. Director Lascurain seconded the motion, which the Board passed unanimously. Copies of the Certificate and Order are attached as exhibits to these minutes.

9. The Board then considered the Developer's Report. Mr. Guzman gave a brief report on development in the Paseo del Este MUDs. No action was taken by the Board.

10. As its final act of business, the Board considered the Engineer's Report. Ms. Ganser gave a brief report. No action was taken by the Board.

11. No public comments were received.

There being no further business, the meeting was adjourned.

Approved April 9, 2021.

(SEAL)

Maria Eileen Taylor
Secretary, Board of Directors