

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

STATE OF TEXAS §
COUNTY OF EL PASO §
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11 §

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on February 11, 2021, said regular session of the Board of Directors being conducted solely by use of Zoom Video and telephone conference. The roll was called of the directors of the Board, to-wit:

Jose R. Soto	President
Murray Van Gundy	Vice President
Darwin Voge	Secretary
Marisa Lascurain	Assistant Secretary
Alexandra Treviño	Assistant Secretary

All of said persons were present via Zoom Video and telephone conference thus constituting a quorum. Also in attendance via Zoom Video and telephone conference were Kristi Hester of Inframark, LLC; Nadia Ganser of TRE & Associates; Taylor Kolmodin and Mike Puffer of Municipal Accounts and Consulting, L.P.; and Ty Embrey and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of January 14, 2020. Upon a motion by Director Lascurain and a second by Director Van Gundy the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves via Zoom Video and telephone conference to speak at the meeting. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The next item on the agenda was to consider approval of the Order Calling 2021 Directors Election. Mr. Embrey reported that the Election Order for the Board's consideration and approval is the standard Election Order that the Board has adopted in the past, and which the Board is required to adopt consistent with the State's election laws. Mr. Embrey advised the Board that the Election, if called, would occur on May 1, 2021.

Upon a motion by Director Voge and a second by Director Treviño, the Board unanimously approved the Order Calling 2021 Directors Election. A copy of the Order Calling Directors Election is attached as **Exhibit "A"**.

4. The Board next considered the Contract for Election Services between El Paso County and the District ("Contract"). Mr. Embrey reminded the Board that the District has contracted with El Paso County to conduct its elections in the past. Mr. Embrey informed the Board that the Contract presented for their consideration and approval is substantively the same as the past election contracts that the District and County have executed. It was then moved by Director Van Gundy and seconded by Director Treviño that the Contract for Election Services between El Paso County and the District be approved, which motion carried unanimously. A copy of the Contract is attached as **Exhibit "B"**.

5. The next item on the agenda was to consider approval of the Joint Election Agreement ("Agreement"). Mr. Embrey explained that, if necessary, the County requires that the District enter into this type of Agreement for Joint Elections held in conjunction with other El Paso elections. El Paso County has not notified the District that this Agreement is required at this time. After further discussion, it was then moved by Director Treviño and seconded by Director Lascurain that the Board authorize Mr. Embrey, on behalf of the District, to enter into an Agreement for Joint Election with El Paso County, if necessary.

6. The next item before the Board was to consider the operator's report. Ms. Hester next presented the operator's report, a copy of which is attached as **Exhibit "C"**. Ms. Hester reported that as of the end of December the District had 392 total connections, and that no new connections were added during the current month. Ms. Hester provided an executive summary of the activities for December on the following to the Board: (1) reported on the population and occupancy rates during the current month; (2) reported on the number of delinquent accounts during the current month; and, (3) reported on the latest construction activity within the Paseo del Este community and growth trends for the Paseo del Este MUD No. 11.

7. Ms. Ganser next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

8. Mr. Guzman next presented the developer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

9. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "D"**. Ms. Kolmodin provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval, including the following supplemental check: Supplemental Check No. 4871 to Municipal Accounts and Consulting, L.P. in the amount of \$2,155.93.

Upon a motion by Director Voge and a second by Director Treviño, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances, and the list of bills presented for payment, including Supplemental Check No. 4871 to Municipal Accounts and Consulting, L.P. in the amount of \$2,155.93.

10. The Board next considered the Second Amended and Restated Agreement For Bookkeeping Services with Municipal Accounts & Consulting, L.P. ("Agreement") for the Board's consideration. Ms. Kolmodin presented the Agreement to the Board on behalf of Municipal Accounts & Consulting, L.P. ("MAC"), a copy of which is attached as Exhibit "E". Ms. Kolmodin explained that MAC was requesting, through the Agreement, the Board's approval to increase the monthly bookkeeping fees to cover the costs for the services the company provides to the District.

After further discussion by the Board, and upon a motion by Director Van Gundy and a second by Director Lascurain, the Board unanimously approved the Second Amended and Restated Agreement for Bookkeeping Services with Municipal Accounts & Consulting, L.P.

11. There was no general counsel's report.

12. There being no further business before the Board, it was moved by Director Soto, and seconded by Director Van Gundy, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 11th day of March, 2021.


Secretary, Board of Directors

(DISTRICT SEAL)

