

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

STATE OF TEXAS §

COUNTY OF EL PASO §

PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 11 §

The Board of Directors of Paseo del Este Municipal Utility District No. 11 of El Paso County held a regular meeting open to the public, on January 14, 2021, said regular session of the Board of Directors being conducted solely by use of Zoom Video and telephone conference. The roll was called of the directors of the Board, to-wit:

Jose R. Soto	President
Murray Van Gundy	Vice President
Darwin Voge	Secretary
Marisa Lascurain	Assistant Secretary
Alexandra Treviño	Assistant Secretary

All of said persons were present via Zoom Video and telephone conference thus constituting a quorum. Also in attendance via Zoom Video and telephone conference were Kristi Hester of Inframark, LLC; Nadia Ganser of TRE & Associates; Bob West of West, Davis and Company; Nur Labardini and Mike Puffer of Municipal Accounts and Consulting, L.P.; and Ty Embrey and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of December 10, 2020. Upon a motion by Director Van Gundy and a second by Director Lascurain the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves via conference call to speak at the meeting. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The next item on the agenda was to consider and take action regarding the District's meeting place. Mr. Embrey informed the Board that State law requires a district to provide notice the first meeting of each calendar year of the Chapter 49 petition process if the district does not have a meeting place within the boundaries of the district. Mr. Embrey reminded the Board that the District does not have a meeting place within the boundaries of the District. Mr. Embrey reviewed the Texas Water Code Chapter 49 petition process to establish a meeting place within the District's boundaries. There was no action required by the Board on this agenda item. No action was taken by the Board.

4. The next item on the agenda was the review and approval of the District's audit for the fiscal year ending September 30, 2020. Mr. West presented the audit to the Board. Mr. West reviewed the audit report with the Board, which included a management discussion and analysis, financial statements, notes to financial statements, and required supplementary information. Mr. West informed the Board he had issued a clean opinion.

Mr. West presented the Annual Filing Affidavit to the Board for signature upon the Board's approval of the District's annual audit report. Upon securing the proper signature on the Annual Filing Affidavit, the Affidavit would be attached and filed with the Annual Financial Report filed with the Texas Commission on Environmental Quality.

It was then moved by Director Van Gundy and seconded by Director Treviño that the annual audit report for the fiscal year ending September 30, 2020 be approved, which motion carried unanimously.

5. The next item before the Board was to consider the operator's report. Ms. Hester next presented the operator's report, a copy of which is attached as **Exhibit "A"**. Ms. Hester reported that as of the end of November the District had 392 total connections, and that no new connections were added during the current month. Ms. Hester provided an executive summary of the activities for November on the following to the Board: (1) reported on the population and occupancy rates during the current month; (2) reported on the number of delinquent accounts during the current month; and, (3) reported on the latest growth trends for the Paseo del Este MUD No. 11.

6. Ms. Ganser next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

Ms. Ganser next presented the following items for the Board's consideration and approval:

Emerald Estates Unit Four
Drainage, Water and Wastewater Improvements
TRE No.: 1502-11538-35
Pay Estimate No. 6 (Final) from El Paso Underground Construction - \$227,903.86.

Emerald Estates Unit Four
Water, Wastewater & Drainage and Regional Wastewater Improvements
Acceptance of Utilities for Operation and Maintenance
TRE No.: 1502-11538-35

Upon a motion by Director Lascrain and a second by Director Voge, the Board unanimously approved the processing for Pay Estimate No. 6 in the amount of \$227,903.86 from El Paso Underground Construction for construction of the Emerald Estates, Unit Four, Drainage, Water & Wastewater Improvements. A copy of the District Engineer's letter for Pay Estimate No. 6 is attached hereto as **Exhibit "B"**.

Upon a motion by Director Treviño and a second by Director Lascurain, the Board unanimously approved the District Engineer's letter of recommendation addressed to Mr. Jack Holford of Paseo del Este Municipal Utility District No. 1 that the District approve the completion of construction activities on the project and accept the improvements for operation and maintenance. A copy of the District Engineer's letter recommending acceptance of the utility improvements for operation and maintenance is attached hereto as Exhibit "C".

7. There was no developer's report.

8. The Board next considered the bookkeeper's report, a copy of which is attached as Exhibit "D". Ms. Labardini provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval, including the following supplemental checks: Supplemental Check No. 4861 to Inframark, LLC in the amount of \$773.90; and Supplemental Check No. 4862 to Municipal Accounts and Consulting, L.P. in the amount of \$1,623.34.

Upon a motion by Director Van Gundy and a second by Director Voge, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances, and the list of bills presented for payment, including Supplemental Check No. 4861 to Inframark in the amount of \$773.90; and Supplemental Check No. 4862 to Municipal Accounts and Consulting, L.P. in the amount of \$1,623.34.

9. There was no general counsel's report.

10. There being no further business before the Board, it was moved by Director Voge, and seconded by Director Lascurain, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 11th day of February, 2021.


Secretary, Board of Directors

(DISTRICT SEAL)

