

MINUTES OF REGULAR MEETING OF  
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 4  
Friday, January 15, 2021

STATE OF TEXAS                   §  
  §  
COUNTY OF EL PASO           §

The Board of Directors of Paseo del Este Municipal Utility District No. 4 (the “District”) held a regular meeting, open to the public, by video/telephone conference call only, at 9:30 a.m. MT on Friday, January 15, 2021, and the roll was called of the directors of the Board, to-wit:

Carlos Lascurain	President
Oscar Macias	Vice President
Maria Eileen Taylor	Secretary
Sam Silerio	Assistant Secretary
Joanne Campbell	Assistant Secretary

and all said persons were continuously present except Director Silerio, thus constituting a quorum.

Also present were Ronald J. Freeman of the Law Offices of Ronald J. Freeman; Kristi Hester of Inframark; Tyler Wilson of Municipal Accounts & Consulting, L.P.; Nadia Ganser of TRE & Associates, LLC; and Bob West of West Davis & Company, LLP.

1. The Board first considered approval of the minutes of the Board’s December 11, 2020, meeting. Director Lascurain made a motion to approve the minutes. Director Macias seconded the motion, which the Board passed unanimously.

2. As its next item of business, the Board considered Texas law regarding District meeting places. Mr. Freeman referred the Board to the agenda language regarding the Texas Water Code Chapter 49 petition process to establish a meeting place within the District’s boundaries. No action was taken by the Board.

3. The Board then considered the General Manager’s and Operator’s Reports. Ms. Hester updated the Board regarding the new account manager. She then gave a brief report on the status of development in the District and other districts. She noted that an internal audit of all water meters was being conducted in an effort to resolve water accountability issues and summarized leak detection services being considered by the Paseo del Este MUD No. 1 Board. No action was taken by the Board.

4. The Board next considered approving payment of bills and invoices and the financial report. After discussion, Director Macias made a motion to approve the payment of bills and invoices listed in the report (Check Nos. 1416-1426), except Check No. 1420 payable to Director Silerio since he was absent. Director Lascurain seconded the motion, which the Board passed unanimously. A copy of the Bookkeeper’s Report is attached to these minutes.

5. The Board then considered the District's annual financial statements and Auditor's Report. Mr. West gave a brief report. Upon a motion by Director Macias and a second by Director Lascrain, the Board unanimously approved the Financial Statements, Supplemental Information and Independent Auditor's Report for the Year Ended September 30, 2020.

6. As its next item of business, the Board considered an Order Calling Director Election for May 1, 2021. Director Lascrain made a motion to approve the Order Calling Directors Election and to approve the election contracts with El Paso County. Director Macias seconded the motion, which the Board passed unanimously. A copy of the Order is attached as an exhibit to these minutes.

7. No Developer's Report was presented.

8. As its final act of business, the Board considered the Engineer's Report. Ms. Ganser presented the following items for approval:

**Hillside Park at Mission Ridge Unit Four**

Drainage, Water and Wastewater Improvements

TRE No.: 1502-11706-35

- Pay Estimate No. 5 (Final) - \$136,432.70
- Acceptance of Utilities for Operation and Maintenance

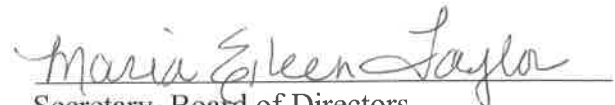
Upon a motion by Director Macias and a second by Director Taylor, the foregoing items were unanimously approved by the Board.

9. No public comments were received.

There being no further business, the meeting was adjourned.

Approved March 12, 2021.

(SEAL)

  
Secretary, Board of Directors