

MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS

STATE OF TEXAS §  
COUNTY OF EL PASO §  
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 10 §

The Board of Directors of Paseo del Este Municipal Utility District No. 10 of El Paso County met in regular session, open to the public, on July 7, 2020, said regular session of the Board of Directors being conducted solely by use of the free audio conference call-in number. The roll was called of the directors of the Board, to-wit:

Luis Ortega	President
Greg Spence	Vice President
B. D. Reynolds, Jr.	Secretary
Martin N. "Teen" Lettunich	Assistant Secretary
Antonio Gallardo	Assistant Secretary

All of said persons were present via conference call, with the exception of Director Gallardo, thus constituting a quorum. Also in attendance via conference call were Lourdes Gonzalez Inframark, LLC; Linda Troncoso of TRE & Associates; Franklin Stubbs of Hunt Communities, Nur Labardini of Municipal Accounts and Consulting, L.P.; and Ty Embrey, attorney, and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of June 2, 2020. Upon a motion by Director Ortega and a second by Director Lettunich the minutes of said meeting were unanimously approved.

2. The next item before the Board was to consider public comments. No persons presented themselves via conference call to speak at the meeting. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. The next item before the Board was to consider the operator's report. Ms. Gonzalez next presented the operator's report, a copy of which is attached as **Exhibit "A"**. Ms. Gonzalez reported that as of the end of May the District had 1,011 total connections, and that 2 new connections were added during the current month. Ms. Gonzalez reported on the following to the Board: (1) reported on the population and occupancy rates during the current month; (2) reported on the number of delinquent accounts during the current month; and, (3) reported on the latest growth trends for the Paseo del Este MUD No. 10

4. Ms. Troncoso next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

Ms. Troncoso next presented the following item for the Board's consideration and approval:

Emerald Springs Retreat  
Eight Foot Hike-and-Bike Trail  
TRE Job No.: 1458-11833-35  
Pay Application No. 1 (Final)  
(Final) Pay Application No. 1 from Riojas Construction LLC - \$56,906.00.

Emerald Springs Retreat  
Eight Foot Hike-and-Bike Trail  
TRE No.: 1458-11833-35  
Acceptance for Operation and Maintenance

Upon a motion by Director Spence and a second by Director Lettunich, the Board unanimously approved the processing for Pay Application No. 1 from Riojas Construction LLC for construction of the Emerald Springs Retreat, Eight Foot Hike-and-Bike Trail in the amount of \$56,906.00, attached hereto as **Exhibit "B"** and a copy of the District Engineer's letter recommending that the District approve the completion of construction activities on the project and accept the improvements for operation and maintenance, attached hereto as **Exhibit "C"**.

Ms. Troncoso next presented the following item for the Board's consideration and approval:

Emerald Estates Unit Four  
Drainage, Water and Wastewater Improvements  
TRE No.: 1502-11538-35  
Pay Estimate No. 1 from El Paso Underground Construction - \$287,345.70.

Emerald Estates Unit Four  
Drainage, Water and Wastewater Improvements  
TRE No.: 1502-11538-35  
Change Order No. 1 from El Paso Underground Construction - \$4,500.00

Upon a motion by Director Lettunich and a second by Director Spence, the Board unanimously approved the processing for:

(i) Pay Estimate No. 1 from El Paso Underground Construction for construction of the Emerald Estates Unit Four, Drainage, Water & Wastewater Improvements in the amount of \$287,345.70, and a copy of the District Engineer's letter for Pay Estimate No. 1 is attached hereto as **Exhibit "D"**, and.

(ii) Change Order No. 1 from El Paso Underground Construction increasing the contract amount for construction of the Emerald Estates Unit Four, Drainage, Water & Wastewater Improvements in the amount of \$4,500.00, and a copy of the District Engineer's letter for Change Order No. 1 is attached hereto as **Exhibit "E"**.

5. Mr. Stubbs next presented the developer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

6. The Board next considered the bookkeeper's report, a copy of which is attached as **Exhibit "F"**. Ms. Labardini provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval, including the following supplemental check: Supplemental Check No. 4619 in the amount of \$56,906.00 payable to Riojas Construction, LLC for construction costs associated with Emerald Springs Retreat, Eight Foot Hike and Bike Trail. Upon a motion by Director Ortega and a second by Director Spence, the Board unanimously approved the bookkeeper's report with the list of disbursements and balances, and the list of bills presented for payment.

7. There was no general counsel's report.

8. There being no further business before the Board, it was moved by Director Ortega, and seconded by Director Lettunich, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 4th day of August, 2020.



Secretary, Board of Directors

(DISTRICT SEAL)

