

MINUTES OF MEETING
OF
BOARD OF DIRECTORS

STATE OF TEXAS §
COUNTY OF EL PASO §
PASEO DEL ESTE MUNICIPAL UTILITY DISTRICT NO. 10 §

The Board of Directors of Paseo del Este Municipal Utility District No. 10 of El Paso County met in regular session, open to the public, on December 3, 2019, at its meeting place within the District at the offices of Inframark, LLC, 13034 Eastlake Boulevard, Suites D-E, El Paso, Texas. The roll was called of the directors of the Board, to-wit:

Luis Ortega	President
Greg Spence	Vice President
B. D. Reynolds, Jr.	Secretary
Martin N. “Teen” Lettunich	Assistant Secretary
Antonio Gallardo	Assistant Secretary

All of said persons were present thus constituting a quorum. Also in attendance were Lourdes Gonzalez of Inframark, LLC; Linda Troncoso and Cindy Chacon of TRE & Associates; and Mr. Valencia and Mr. Stewart of the Emerald Springs Retreat Homeowners Association. Ty Embrey, attorney, and Joe Jimenez, paralegal, of Lloyd Gosselink Rochelle & Townsend; and Taylor Kolmodin of Municipal Accounts and Consulting, L.P., participated in the meeting via conference call.

1. The first item on the agenda was the review and approval of the minutes of the Board meeting of November 5, 2019. Upon a motion by Director Ortega and a second by Director Reynolds the minutes of said meeting were unanimously approved.

2. Public Comment. The next item before the Board was to hear comments and received information from members of the public. Mr. Valencia and Mr. Stewart requested that they would like to obtain a copy of the election application forms for the next Director Elections for MUD No. 10. Mr. Embrey explained that the next Director Elections for MUD No. 10 are scheduled for May 2021 and, therefore, the 2021 application forms will not be available until December 2020. Mr. Embrey explained to Mr. Valencia and Mr. Stewart that he could, and would, provide them both with a copy of the election application form from the last Director Elections. No other persons presented themselves to speak at the meeting. There was no action required by the Board on this agenda item. No action was taken by the Board.

3. Ms. Gonzalez next presented the operator’s report, a copy of which is attached as Exhibit “A”. Ms. Gonzalez reported that as of the end of September the District had 950 total

connections, and that no new connections were added during the current month. Ms. Gonzalez reported on the following to the Board: (1) reported on the population and occupancy rates during the current month; (2) reported on the number of delinquent accounts during the current month; (3) reported on the latest growth trends for the Paseo del Este MUD No. 10.

4. Ms. Troncoso next presented the engineer's report and updated the Board on the status of development activity within the District and the Paseo del Este community.

Ms. Troncoso next presented the following items for the Board's consideration and approval:

Emerald Park Unit Four
Water, Wastewater & Drainage and Regional Wastewater Improvements
TRE No.: 1502-11528-35
Change Order No. 3 – Increase of \$1,100.00

Emerald Park Unit Four
Water, Wastewater & Drainage and Regional Wastewater Improvements
TRE No.: 1502-11528-35
Pay Estimate No. 8 - \$202,495.48

Upon a motion by Director Lettunich and a second by Director Spence, the Board unanimously approved the processing for (1) Change Order No. 3 for construction of Emerald Park, Unit Four, Water, Wastewater and Drainage and Regional Wastewater Improvements to El Paso Underground Construction in the amount of \$1,100.00, and (2) Pay Estimate No. 8 for construction of Drainage, Water & Wastewater Improvements to El Paso Underground Construction in the amount of \$202,495.48.

Ms. Troncoso next presented the following item for the Board's consideration and approval:

Emerald Pass Commercial Unit Two
Drainage, Water & Wastewater Improvements
TRE Job No.: 1502-11422-35
Pay Estimate No. 2 - \$287,488.80

Upon a motion by Director Reynolds and a second by Director Spence, the Board unanimously approved the processing for Pay Estimate No. 2 for construction of Emerald Pass Commercial, Unit Two, Drainage, Water & Wastewater Improvements in the amount of \$287,488.80.

Ms. Troncoso next presented the following item for the Board's consideration and approval:

Paseo del Este Municipal Utility District No. 10
Emerald Springs Retreat
8-Foot Hike and Bike Trail
Engineer's Letter of Recommendation
TRE Job No.: 1458-11833
Award Contract to Riojas Construction, Inc. - \$47,160.00

Upon a motion by Director Ortega and a second by Director Reynolds, the Board unanimously approved the recommendation of TRE & Associates that the contract for the Paseo del Este Municipal Utility District No. 10, Emerald Springs Retreat, 8-Foot Hike and Bike Trail project be awarded to Riojas Construction Inc, in the amount of \$47,160.00.

5. There was no developer's report.

6. The Board next considered the bookkeeper's report, a copy of which is attached as Exhibit "B". Ms. Kolmodin provided the Board with a list of disbursements and balances, and presented a list of bills for payment for the Board's review and approval. Upon a motion by Director Spence and a second by Director Gallardo the Board unanimously approved the bookkeeper's report with the list of disbursements and balances, and the list of bills presented for payment.

7. The Board next considered the general counsel's report. Mr. Embrey reported that a meeting with residents of the Paseo del Este Municipal Utility Districts ("Districts") will be held the following week to provide the residents with background information regarding the Districts. Mr. Embrey reminded the Board that the Board's January meeting will be held on Tuesday, January 7, 2019. Mr. Embrey asked the Board members to review their personal calendars for any potential conflicts and to confirm that a quorum of the Board will be available for the January meeting.

8. There being no further business before the Board, it was moved by Director Ortega, and seconded by Director Gallardo, to adjourn the meeting, which motion carried unanimously.

Passed and approved this 7th day of January, 2020.



(DISTRICT SEAL)

Secretary, Board of Directors